***One of India’s leading producers of fertilizers and industrial chemicals,***

We are transforming our business through focus on Collaboration beyond boundaries, Relentless Focus on Results, Innovation, and unflinching commitment to deliverables and promises.

We are looking for individuals who enjoy working outside their comfort zone and are ready to accept challenges. We believe in achieving excellence in whatever we do. For this we provide a great degree of support through a combination of best of the systems & processes, employees’ capability building and their well-being.

We also place a considerable weightage to individuals who are proactive & self-motivated and have good inter-personal & social skills and have the ability to work in teams.

**JOB DESCRIPTION**

*Designation: Manager- QC (Coal) Function:* Fuel/Coal and utility water sampling and analysis

*Location: K1, Taloja Sector: Manufacturing*

* *Purpose of the Job:* To carry out QC of Fuel /Coal and utility water analysis in Industrial Chemicals, Petrochemicals, Explosives, Pharmaceuticals and Fertilizers in view of QA/QC of using fuels, In process and utility water samples and development of suitable and worthy packing materials. Study and analysis of waste generated.

To ensure QUALITY of the RM and using coal and packing system to meet the required standards, by providing effective support to the plant operations, despatch with the aim **to reduce customer complaints and Quality Cost**

**Overview/ Responsibilities: As a < Manager-QC (Coal)>, you will be expected to:**

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| --- | --- |
| ***Key Accountabilities for the position*** | ***Major Tasks for the position*** |
| * Quality management across the value chain of all products with quality department operation * 9K, 14K, 18K, USP, FDA/GMP, NABL and other applicable regulatory requirements * Support to other department for plant trouble shooting * Built a capable and motivated team to create high performance team environment * Maintaining all NABL, IMS & GMP related documents across site   To ensure about quality attributes i.e. OOS, Deviation, Customer complaints, Change control, Trend analysis, document control, stability study summary, documents reconciliation, APQR, Site master file, BPCR, Quality Manual, Document issuances and retrieval, Vendor Management, Non-conformity product management, Internal Audit, Customer audits, Equipment qualification, All types validations as per ICH guidelines and product dispatches | To plan the activities of the quality testing and lab functions   * Optimize deployment of manpower, through leave planning of Quality department. * Customer complaint redressal and closure of the complaints within the time frame * Provide filled questionnaires to Business l as well as external customer with time frame. * To have an effective QMS/IMS/GMP/NABL program for the quality (QA/QC) department. * To plan for periodic Internal & external audits and implement recommendations for improving IMS /GMP standards * Implementation IMS & GMP objectives of the department * Develop team through structured training and on the job coaching. * Identify the training needs of subordinates. * BSC /KRA preparation as well as review of employees. * Training programs for new entrants, contractor employees and refresher training to employees |
| ***Educational Qualifications*** | ***Total years of experience*** |
| MSc in Chemistry | 5 -8 years working experience in QC /QA Commercial lab to analysis of Industrial Chemicals and fuels, Power plant, Chemical, Pharmaceuticals, Explosives, Fertiliser sector. |
| ***Technical /Functional Expertise:*** |  |
| * Expert in Inorganic & organic chemistry & process technologies * Knowledge in NABL accreditation Laboratory and ISO /NABL function * Proficiency in 5S, ISO /GLP/NABL * Good in development of correlation model based on quality changes at various phases.   Supplier Management/Vendor approval |  |